

State regulations require us to have, in writing, who will drop off your child in the morning and who will pick up your child at the end of the day. Occasional changes to this list (for play dates, car troubles, etc.) can be made on an ad hoc basis.

Please list below the names of the people who will drop off and pick up your child each day. You may list more than one person. (We need actual names, not just "mom," "dad," "grandma," etc.) If your child is not in school on a given day, please write N/A.

Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
Drop-Off	Drop-Off	Drop-Off	Drop-Off	Drop-Off
Pick-Up	Pick-Up	Pick-Up	Pick-Up	Pick-Up

Parent's signature

Date